Michaela Community School
GOVERNING BODY MEETING
Agenda

Date and time:	**Location**:
Monday 8th July 2024, 5.30 – 6.30pm	Meeting to be held remotely via Teams

Attendees:		
Name	Initials	Role
Chidi Amadi	CA	Governor
Sharon Brittan	SB	Governor
Pia Decarlucci	PD	Governor
Mohsin Drabu	MD	Governor
Katharine Birbalsingh	KB	Head Teacher
Katie Ashford	KA	Staff Governor
Adeyemi Fasogbon	AF	Parent Governor
Matthew Godfrey	MG	Governor
Rebecca Williams	RW	Governor
Lundi Nyoni	LN	Governor
Daniel Hall	DH	Governor
Stephanie Ting	ST	Governor
Brett Williams Yale	BWY	DHT
Ali Mansfield	AM	Clerk

No.	FGB Items	Led by
1.	**Welcome and apologies**	CA
2.	**Declaration of Business Interests** • Governors to declare any changes to the register • Governors to declare any conflicts of interest for the current agenda • Governors to declare any gift or hospitality received in their role as a Governor of MCS	AM
3.	**Minutes of last meeting (25.03.24)** • To agree the minutes of the meeting held on 25.03.24 • Matters arising not covered elsewhere on this agenda	CA

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4.	**Governing Body membership** • To note the resignation of Iskander Fernandez as Parent Governor and arrange for a Parent Governor election to take place • To note that Stephanie Ting's term of office expires on 21.09.24 and consider reappointing pre-emptively	AM
5.	**Safeguarding Report – Katie Ashford**	KA
6.	**Finance** • Report from Finance Manager • Budget position at Month 9 • Trial Balance at month 9 • Cash Flow • Approve budget 2024/25 • 3-year financial projection • Payroll arrangements • Contracts List • Contracts to note or approve • Benchmarking	AM
7.	**Risk Register**	AM
8.	**ICE Reports** Visit 2 – April 24 Visit 3 – June 24	AM
9.	**Juniper Scope of Works 24/25**	AM
10.	**Policies** • Finance Policy • Procurement Policy • Investment Policy • Reserves Policy	
11.	**HT Report**	KB
12.	**AOB**	CA
13.	**Date of Next meeting**	